

ASSESSMENT COMPLAINTS:

The following information describes the procedure for complaint:

- 1) An assessment complaint must be in writing on the prescribed form (Assessment Review Board Complaint form), available online at http://www.municipalaffairs.alberta.ca/mc_assessment_complaints_and_appeals
- 2) A complaint may be made only by an assessed person or a taxpayer.
- 3) A complaint may relate to any assessed property or business.
- 4) A complaint may be about any of the following matters, as shown on an assessment or tax notice: description of a property or business, name or mailing address of an assessed person or taxpayer; assessment amount; assessment class; assessment sub-class; type of property; type of improvement; school support; whether the property is assessable; whether the property or business is exempt from taxation under part 10, but not if the exemption is given by an agreement under section 364.1(11) that does not expressly provide for the right to make the complaint; any extent to which the property is exempt from taxation under a bylaw under section 364.1 of the Act; whether the collection of tax on the property is deferred under a bylaw under section 364.1 of the Act; a designated officer's refusal to grant an exemption or deferral under a bylaw under section 364.1 of the Act.
- 5) There is no right to make a complaint about any tax rate
- 6) An incomplete complaint form will be invalid
- 7) The complaint must be accompanied by the appropriate fee: \$50.00 fee per farmland/residential parcel; \$650.00 fee per non-residential parcel.
- 8) The completed complaint form with the applicable fee must be delivered or mailed to the clerk of the Assessment Review Board c/o Village of Alliance, 209 Main street, Box 149, Alliance, Alberta, T0B 0A0 before August 8, 2023.

NOTE: To eliminate the need to file a complaint, some matters or information shown on an assessment notice or tax notice may be corrected by contacting the municipal assessor. It is advised to discuss any concerns about the matters with the municipal assessor prior to filling this complaint.

Village of Alliance Municipal Assessor is Wainwright Assessment Group Ltd, 604-10 Street, Wainwright, Alberta, T9W 1E2, (780)842-5002

ACCESS TO ASSESSMENT INFORMATION:

An assessed person is entitled to see or receive sufficient information about the person's property in accordance with section 299 of the Act or a summary of an assessment in accordance with Section 300 of the Act, or both. A written request to receive such information must be submitted by the property owner, their agent or representative to the Village of Alliance by mail, email or in person. An agent or representative of the property owner must provide proof of agency or representation. To authorize an agent to act on your behalf, the agent authorization form can be found on our website at www.villageofalliance.ca under the taxes tab.